

The Landworkers' Alliance – A grassroots union for farmers, growers and land-based workers

Website: [www.landworkersalliance.org.uk](http://www.landworkersalliance.org.uk) Facebook: @landworkersalliance



## **The Landworkers' Alliance – Land Skills Fair Volunteer Coordinator**

**Hours:** 6 days: 10-12hr shifts per day (estimated from 8am 'til 8pm)

**Duration:** 19th - 24th July (inclusive)

**Location:** nr Cirencester, Gloucestershire

**Remuneration:** Fixed fee of £600 paid on self-employed basis (includes entry to festival and some meals, does not include travel expenses, etc)

**Closing date for applications:** 12pm, Thursday 30th June

**Interviews:** week commencing 4th July

**Website:** [landskillsfair.com](http://landskillsfair.com) [landworkersalliance.org.uk](http://landworkersalliance.org.uk)

### **About the Landworkers' Alliance**

The Landworkers' Alliance (LWA) is a union of farmers, growers, foresters and land-based workers operating across the UK. Our mission is to improve the livelihoods of our members and create a better food and land-use system for everyone. We have a vision of a future where producers can work with dignity to earn a decent living and everyone can access local, healthy and affordable food, fuel and fibre - a food and land-use system based on agroecology and food sovereignty that furthers social and environmental justice.

We are a dynamic and vibrant organisation that is in an exciting phase of growth. Over the coming years we aim to significantly increase our membership base and expand member support and services, scale-up our projects and programmes, significantly advance our positions in policy making, increase our self-generated income streams and develop our internal governance and organisational capability for this ambitious stage of development.

### **About the Land Skills Fair - a festival for food, land and climate justice**

At its heart the Land Skills Fair is a multigenerational and multicultural skills and knowledge exchange that aims to provide a safe space for everyone to learn from each other and explore different land-based topics and practices.

The event is member-led, with the majority of the skills, workshops and talks being offered through members of the Landworkers' Alliance, Land in Our Names, FLAME and other partner unions and organisations.

Between 21-24 July there will be workshops, talks, activities, music and delicious food and drink. The Land Skills Fair is an opportunity to build the Food and Land Justice movement through a diverse, celebratory and creative space.

The Landworkers' Alliance – A grassroots union for farmers, growers and land-based workers

Website: [www.landworkersalliance.org.uk](http://www.landworkersalliance.org.uk) Facebook: @landworkersalliance



We are committed to our [Equality and Diversity Statement](#) and we welcome and encourage applications from anyone interested in this role who feels they have the relevant experience and skills. We would like to particularly encourage those from under represented and marginalised groups to consider applying for this role.

The use of a personal computer and phone is required for this role. If this poses a challenge for you we encourage you to get in touch (contact details below) as we do not wish this to be a barrier to applying.

### **Role overview and job description:**

We need an enthusiastic and committed Volunteer Coordinator to work with the Land Skills Fair Team on delivery of the volunteer programme for the Land Skills Fair event in Gloucestershire, 21-24 July 2022.

As Volunteer Coordinator you will play a key role at the Land Skills Fair coordinating and managing the needs of the festival volunteer team. During the festival you will manage the volunteers with the support of the Land Skills Fair Team correlating shifts and rotas for the different volunteer teams, making sure absences are covered and volunteers are cared for. You will be responsible for briefing the volunteers about the programme and health and safety procedures with support and training from the Land Skills Fair team.

Volunteer roles for the event include: Stewards, Decor, Site crew, Bar, Kitchen and Programming. There will be approximately 150 volunteers on site for the event, most doing 2 x 6 hour shifts each. The Volunteer Coordinator will be responsible for around  $\frac{2}{3}$  of this total, with the remainder managed by other members of the Land Skills Fair team. The Volunteer Coordinator will need to support volunteers to navigate the site and make sure they know where they are supposed to be, distribute meal tokens and tickets and make sure they understand their roles and responsibilities.

We may be in a position to offer a similar role for another LWA event: the People's Food Summit 2022, 16- 18 September in Gloucestershire. This is to be confirmed and will be discussed at interview.

### **Specific responsibilities of this role will be:**

- Be the primary point of contact for all volunteers and volunteer enquiries



immediately before and during the event.

- Organise and deliver face to face volunteer briefings inc Health and Safety. Training support will be given in advance.
- Manage the volunteers throughout the festival, through face-to-face contact, email and phone.
- Coordinate the detailed volunteer schedule and rota.
- Record volunteer attendance and completion of shifts.
- Support volunteers and offer advice where necessary.
- Contribute to the post-festival evaluation process and reporting by hosting simple, daily debrief sessions with volunteers and coordinating the gathering of feedback before volunteers leave site on the last day.
- Work to ensure effective and safe working practices are implemented at all times in line with LWA policies.

### **Person Specification:**

We hope to appoint someone for this role who has the following skills and experiences:

- Enthusiastic with the ability to enthuse others too
- Friendly, approachable and considerate
- Experience of managing volunteers (ideally in a festival setting)
- Knowledge of and passion for grassroots movement building
- Experience of working at festivals
- Excellent written and verbal communication skills
- Excellent time management and organisational skills
- A passion and demonstrable commitment to movement led change for food sovereignty and agroecology

### **How to apply**

#### **Send (max) 2 pages written response or (max) 5 minutes audio / video**

1. What experiences do you think qualify you for this role, and what skills will you bring to this work?
2. Which part of this role do you think you would find the most challenging?
3. Tell us about an experience you've had volunteering which was positive, or one which was not so positive, and what you can learn from this and feed into this role at the Land Skills Fair?
4. What will be the key principles, values or intentions that you hold within this role?

The Landworkers' Alliance – A grassroots union for farmers, growers and land-based workers

Website: [www.landworkersalliance.org.uk](http://www.landworkersalliance.org.uk) Facebook: @landworkersalliance



Please also attach a short CV (max 2 pages), this can be written, or an audio or video file, and the contact details of two people we can approach for references.

Please send your application to [admin@landworkersalliance.org.uk](mailto:admin@landworkersalliance.org.uk) with 'LSF Volunteer Coordinator' in the subject heading. In order to address any potential unconscious bias in our selection process we are committed to anonymising applications. **Please provide your name and contact details in the main body of your application email only. Please remove your name and contact details from your CV, responses to questions and any other supporting documents.**

If you have questions, or would like to discuss any aspect of this role in advance of applying please contact Hannah: [hannah.leighmackie@landworkersalliance.org.uk](mailto:hannah.leighmackie@landworkersalliance.org.uk) and they will try their best to respond. Please email Hannah well in advance of the closing date.